



CALGARY RUGBY UNION

MEMBER
Canadian Rugby Union
Alberta Rugby Union
Sports Alberta

WOMENS RUGBY DIRECTOR

Term: 2 Years

The Director of Women's Rugby at the Calgary Rugby Union is a pivotal role, requiring strong collaboration skills with local clubs to bolster the women's rugby community. This position involves developing and implementing initiatives to enhance women's participation, skill development, and overall engagement. The VP Women's role also includes strategic planning and execution of Women's Day events, fostering unity and empowerment within the rugby community.

Roles and Responsibilities

- Periodic check-ins with the representatives of Women's Rugby from each club to ensure CRU programming is representing the needs of the member clubs
- Be point of contact for any issues that arise during the season in cooperation with the program director (ex. Player eligibility, issues with scheduling, Rule infringements)
- Encourage member clubs to bring forth improvements/pain points at full board meetings or bring forth on behalf of them.
- Make decisions on whether sanctions are to be applied on all non-Alberta Rugby run leagues ie. Senior Women's Div 1
- Inform President of any major issues within the programs and request assistance if needed.
- Input into League structure, scheduling of fixtures and field allocations
- Work with clubs to increase registration and retention of players
- Contribute to the general promotion of women's rugby within the community using resources within the CRU Board ie. Marketing, Administrator
- Lead any special events for women's rugby with the support of the program director and form organizing committees when necessary. (Women's Day)
- Be the main point of contact for any issues with the Alberta Women's Premier League and represent the interests of the CRU at meetings held with Rugby Alberta
- Work with developing clubs in order to tailor leagues so that developing clubs have an opportunity to flourish allowing the growth of the sport
- Stay current in knowledge of Rugby Alberta Rules and Regulations and CRU Rules and Regulations
- Support Representative Rugby Program (Mavericks) if necessary

Time Commitment

September to February – 1-3 hours/month average

- Attend Post (September) and Pre-season meetings, before declarations go out (February or March)
- Write Directors report for AGM in January
- Attend AGM in January
- Attend monthly board meetings (September, October, December, January, February)

March to August - 10-15 hours/month average

- Attend monthly board meetings
 - Attend Rugby Alberta Prem season planning meetings
 - Work with Program Director in creating schedule for SW2/SW3
 - Follow-up on action items
 - Dealing with general job description items
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