



# CALGARY RUGBY UNION

Box 5888, Station "A", Calgary, Alberta T2H 1Y4

Office: 403-255-9199

Fields 9025 Shepard Rd SE

MEMBER  
Canadian Rugby Union  
Alberta Rugby Union  
Sports Alberta

## **Job Posting: Facility Maintenance & Grounds Keeper**

**Position:** Facility Maintenance & Grounds Keeper

**Location:** 9025 Shepard Rd SE

**Hours:** Minimum 40 hrs. a week, Monday – Friday. Some weekends may be required.

**Duration:** April 1, 2024 – October 31, 2024 (Potential for permanent full-time for the right candidate)

**Compensation:** \$25.00-\$30.00 per hour depending on experience

### **Facility Information**

The Calgary Rugby Union Facility is located within the southeastern industrial sector of Calgary, Alberta. The facility is home to rugby, a diverse array of sports groups and private events. Located at 9025 Shepard Rd SE on 38 acres, the facility boasts a 4000sqft clubhouse, fieldhouse, along with five fields, maintenance, and storage facilities plus ample parking.

### **Responsibilities include but are not limited to:**

#### **Fields:**

- Painting of field lines on a weekly basis
- Aerating fields as scheduled
- Executing the fertilizer program
- Maintaining and overseeing the irrigation system and watering programs
- Ensuring all aspects of the fields and surrounding areas are in top condition
- Maintaining fields and equipment
- Ensuring machinery such as grass mowers are used only by authorized and experienced personnel
- Securely locking away all equipment and machinery when not in use
- Properly securing the premises when not in use and ensuring they are not available for ad hoc activities
- Setting up and taking down fields for all sport rentals such as rugby, soccer, Ultimate Frisbee, and special events

#### **Clubhouse/Change room facilities:**

- To be responsible for the completion of weekly building checks to ensure the standards of cleanliness are maintained and order janitorial supplies when required
- Complete General repairs but when unable to- ensure any maintenance issues are reported and repaired by the appropriate workforce in a timely manner.
- Setup and take down for special events (ex: tents, tables, chairs and equipment)
- Other tasks and duties as directed

#### **Working Conditions:**

- Must be able to work in all weather conditions
  - Safety equipment is mandatory
  - Some work can be physically demanding
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## Qualifications:

- Must be 18 years or older
- Valid class 5 driver's license required
- Reliable transportation
- Landscaping, turf management, arbor care, and irrigation experience is an asset
- Mechanically inclined
- Must enjoy working outdoors and be in good physical shape
- Self-driven with leadership skills
- Must be able to work independently or as part of a team

If you meet the qualifications and are interested in this position, please submit your resume and cover letter to [info@calgaryrugby.com](mailto:info@calgaryrugby.com) by March 23<sup>rd</sup>, 2024. We thank all applicants for their interest, but only those selected for an interview will be contacted.

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